



SAI COLLEGE

(SAI MAHAVIDYALAYA)

Affiliated to Hemchand Yadav University, Durg & Under Section 2 (f) of the UGC Act

Notice

Ref. No. SM / IQAC / 22-23/21-A

Date : 15.7.22

The Members of the Internal Quality Assurance Cell are informed that the meeting of the IQAC of Sai College shall be held on 22nd July 2022 in the Director's Room at 3.00 PM . The members are requested to attend the meeting. The meeting shall be chaired by the Principal.

Agenda of the Meeting-

- 1 Welcome address by the IQAC Cordinator
- 2 To read and confirm the minutes of the last meeting.
- 3 Discussion regarding the admission process.
- 4 Review of activities pertaining to the NAAC accreditation.
- 5 Review of institutional planning and strategy for quality improvement.
- 6 Discussion on the execution of the perspective plan of the institution for the academic year 2022-23
- 7 Any other subject with the permission of the chair.

[Signature]
IQAC COORDINATOR

[Signature]
PRINCIPAL
Sai Mahavidyalaya
Bhilai (C.G.)


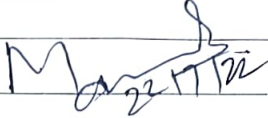
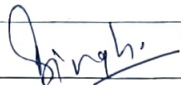
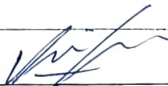

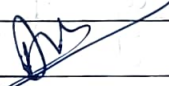







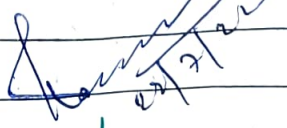

1. Shri Harmeet Singh Sachdev *[Signature]*
2. Dr Sonal Khandelwal *[Signature]*
3. Dr Vimal Kumar *[Signature]*
4. Mr Sushil Kumar Dubey *[Signature]*
5. Dr Anju Kumari *[Signature]*
6. Dr Varsha Verma *[Signature]*
7. Dr Pratibha Gumasta *[Signature]*
8. Smt Harpreet Kaur *[Signature]*
9. Ms Divya Dubey *[Signature]*
10. Mr Jitendra Kumar Sahu *[Signature]*
11. Smt Varsha Sahu *[Signature]*
12. Shri Dharendra Parate *[Signature]*
13. External Members & Other members – (Notice sent by hand)

STREET-69, SECTOR-6, BHILAI, CHHATTISGARH - 490006

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www.saicollege.org

MINUTES OF THE MEETING OF IQAC (9)
HEID ON 22-7-2022 AT - 3PM AT.
DIRECTOR'S ROOM.

The following IQAC members were present-

- ① Dr. D. B. Tiwari 
- ② Dr. Manta Singh 
- ③ Dr. Sonal Khandelwal 
- ④ Dr. Vimal Kumar 
- ⑤ Mr. Sushil Kr. Dubey 
- ⑥ Dr. Anju Kumari 
- ⑦ Dr. Varsha Verma 
- ⑧ Dr. Pratibha Gumbera 
- ⑨ Smt. Harpreet Kaur 
- ⑩ Ms. Divya Dubey 
- ⑪ Mr. Jitendra Kumar Sahu 
- ⑫ Smt. Varsha Sahu 
- ⑬ Shri Dharendra Pasale 
- ⑭ Shri Harmest S. Sachdev 
- ⑮ Dr. R. N. Singh 

(16) Dr Prashant Shrivastava

(17) Mr Vikas Yadav

(18) Mr K.K. Singh

(19) Ms V. Neelima

(20) Mr Sajan Sudhakaran

[Handwritten signatures and dates]

22/7/22

22/7/22

Neelima

Sajan

(1) Dr. Manta Singh, IQAC Coordinator welcomed all the members present in the first meeting of the newly formulated IQAC meeting. She also briefed all the new members about the functions of IQAC and its advantages for the development of the College.

(2) Dr Manta Singh IQAC Coordinator read the last meeting minutes and briefed all the members present about the action taken against the decisions taken in the last meeting.

(3) Dr. D.B. Tiwari principal, briefed everyone present about the actions taken for the admission process. He also informed all about the number of applications/enquiries for various courses. Mr Vikas Yadav & Mr K.K. Singh suggested that advertisement mentioning all courses be published in leading newspapers. Dr Prashant Shrivastava discussed the matter of admission & =

encouraged the staff members to participate in the admission process. He also suggested to approach students who might not get admission in Govt colleges as these students might be prospective candidates for admission to college.

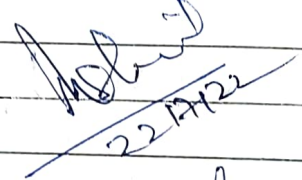
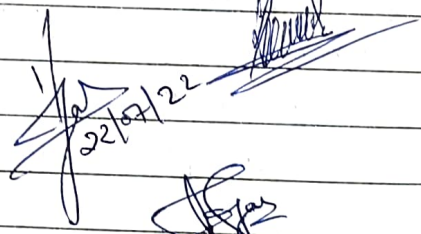


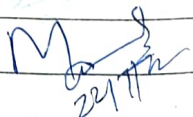
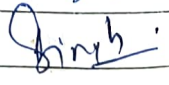

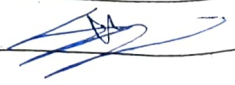
④ Dr Mamta Singh & Dr Vimal Kumar informed all about the status of preparation of college Criteria wise for NAAC accreditation. They also informed that college was preparing for PAC, but in absence of PAC option on NAAC website till date, preparation for NAAC Accreditation has again been resumed & the college would be submitting IQA in next one month time. Mr Sajin Sudhakaran, Nominated Industrialist-member also encouraged all staff members & motivated them to strive hard for a good Grade in NAAC Accreditation.

⑤ The matter on institutional planning for Quality improvement was discussed and it was unanimously decided to improve quality by focusing on use of ICT by teachers more frequently than before. and this year should be focused on more students in University Merit list. For this extra efforts be given on both fast & slow learners to improve the result.

⑥ The academic calendar & perspective plan was presented before all and was appreciated. It was unanimously agreed.

with minor modifications were agreed by all

Dr Prashant Shrivastava, discussed again about the importance of NAAC Accreditation & motivated all present to work hard unanimously on the preparation of NAAC Accreditation & ensure to complete the same before the end of this year. The meeting ended with vote of thanks by Dr Mamta Singh.

- ① Dr Prashant Shrivastava 
- ② Mr K.K. Singh
- ③ Mr Vikas Yadav 
- ④ Mr Sajan Sudhakaran 
- ⑤ Mr Harmeet Singh Sachdev 
- ⑥ Dr D B Tiwari
- ⑦ Dr Mamta Singh 
- ⑧ Dr Sonal Khandelwal 
- ⑨ Dr Vimal Kumar 
- ⑩ Mr Sushil Kumar Dubey 

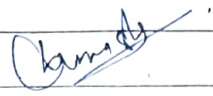
① Dr Anju Kumari



② Dr Varsha Verma



③ Dr Pratibha Kumasta



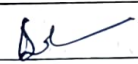
④ Smt Harpreet Kaur



⑤ Ms Divya Dubey



⑥ Mr Jitendra K Sahu



⑦ Mrs Varsha Sahu



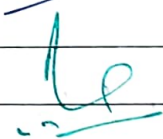
⑧ Shri Dhirendra Parale



⑨ Ms V. Neelima



⑩ Dr. R.N. Singh

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